

SANITARY SUPDT.

1. To supervise the work of " Sanitary Inspector's" working in the areas assigned to Sanitary Superintendent.
2. To take regular round of the area for cleanliness
3. To assist Chief Sanitary Superintendent in Administrative work.
4. To take responsibilities of Chief Sanitary Superintendent in his absence.
5. To maintain discipline amongst the sanitation staff.
6. Supervisor in-charge of Group "D" staff.
7. Verifying and checking the muster rolls of casual labour and supervision of Sanitary conditions.
8. To be in touch with NDMC authority regarding environmental sanitation of the hospital.
9. Preparing data / records of the work required for various certifications.
10. Performance / monitoring of the work of outsourced contractual agencies.
11. Regular training work of sanitation workers
12. Disinfection procedures and application.
13. Any other duty assigned by Head of Institution.